

Melling St Wilfrid CE Primary School



For the love of learning, friendship and faith

September 2024

Dear Parents & Carers,

I hope you have had a lovely summer with your families.

I will not be at school for the first few weeks of the term following an operation. However, I have prepared everything ready for the start of the year and the staff are looking forward to welcoming your children back to school tomorrow.

Our 'Open Door' policy remains in place & during my absence, teachers can be contacted via the following email addresses: d.martin@melling.lancs.sch.uk, a.howker@melling.lancs.sch.uk, l.parker@melling.lancs.sch.uk, diane.smith@melling.lancs.sch.uk

For other matters please continue to contact Rebecca via bursar@melling.lancs.sch.uk.
Or Headteacher via head@melling.lancs.sch.uk.

Please allow time for staff to respond to emails, which will routinely be in working hours only (8.45am - 4pm, Monday to Friday).

Alternatively, contact the school by telephone on 015242 21538.

Ahead of the return to school tomorrow we hope the following information & reminders are useful.

With best wishes for a happy & successful school year,

Fiona Ip

Headteacher

Start of Term

The new school year begins on **Tuesday 3rd September at 8.30am for Year 1 - 6** and on **Wednesday 4th September for Reception**.

The School Day

8.45am - 3.15pm

Please ensure all children are here for a prompt start for the first lesson.

Children can be dropped off between 8:35 and 8:45 am and come straight into class. Before school childcare (no food served) is available every day from 8am and does not need to be booked in advance, just bring your child along. This is charged at £1.50 per child/day.

PE Reminder ** Please note change to PE Days**

All children should bring their PE kit to change into on the following days (the kit can be kept in school for the week/half term):

Tuesday & Wednesday

Please could all children have a spare pair of socks (& joggers/leggings for KS1) in school. Thank you

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School Spider App

Please ensure you have downloaded the 'School Spider' app so you can make bookings/payments, complete surveys & permissions and receive messages from school. We use School Spider most days so it is important that you are able to access your parent account. Please contact the school office if you need any help logging in.

School Uniform (September - Easter)

Girls

Grey skirt/trousers/pinafore
White shirt
Burgundy V-neck jumper or cardigan
School Tie

Boys

Grey trousers
White shirt
Burgundy V-neck jumper
School Tie

All pupils wear black shoes inside and outside. We also ask the children to keep a pair of wellington boots in school. All children need a pair of trainers for PE and outside play.

Long hair must be tied back at all times. We allow the children to wear plain stud earrings, but ask that the children do not wear earrings on the days of PE or swimming lessons.

All items of clothing must be named please.

School Uniform is supplied by the Uniform & Leisurewear company at Lancaster.

Dinner Money

If your KS2 child has school dinners the cost from September is £2.70 per day. We do not like to have to increase the price but have absorbed a number of cost increases over the last year. Thank you for your understanding.

If you believe your child is eligible for free school meals, please go to the Lancashire County Council website: Free school meals and pupil premium

All balances are now available to view and pay via School Spider. If you are experiencing difficulty paying your invoice, please speak to Rebeca in confidence.

Please check your parent account for outstanding invoices. Thank you

Absence Reporting & Attendance

****Absences can now be reported via School Spider****

If your child is going to be absent from school please leave a phone message or email bursar@melling.lancs.sch.uk before 9am on the day of each absence. Absences can also be reported via School Spider. If a phone call/email is not received we will need to call you during the morning to find out where they are as part of our safeguarding responsibility. Please see our updated attendance policy on the school website.